



**MINUTES OF THE CEMA ANNUAL MEETING  
UNIT HANDLING SECTION MEETING  
Naples Grande Beach Resort, Naples, Florida  
Monday, March 12, 2018**

1. Call to order and Introductions
  - a. Chris Glenn called the meeting to order at 9:57 a.m. Introductions were held.
2. Approval of Minutes from September 20, 2017 Meeting
  - a. Minutes were approved.
3. Current Business and Labor Conditions and Outlook
  - a. Members reported on their current business conditions and reviewed current labor trends.
4. Conveyor Chain and Sprocket Section Report (Glenn Spungen)
  - a. Group approved Conveyor Chain Installation, Maintenance, & Best Practices-001 and Technical Report 2018-01, Conveyor Chain Types & Definitions. Worked on sprocket types and definitions draft, this will go back to engineering group for review. Assigned future projects; first one will be Identification of Types of Corrosion Resistance Chain. Bob Callahan elected vice chair.
5. Unit Handling Book (Bob Reinfried)
  - a. Printed 2<sup>nd</sup> edition in mid-2016. 206 copies were sold, mostly to members, in 2017. 10 copies sold to date in 2018. Total sales over \$45,000 – 10% to reserves to cover future printing costs. Order more and often!
6. Unit Handling Safety Video (Bob Reinfried)
  - a. At the Fall Meeting it was announced the video has been completed. Thanks to Boyce Bonham of Hytrol. Sales have not been as good as anticipated.
7. CEMA Safety Labels (ANSI/ISO Format) – (Bob Reinfried)
  - a. Topic introduced at last meeting; removing writing and standardize towards ISO requirements. Engineering in June will work on this in more detail. This is more informational for the group and to let the member companies' engineer delegates for June know that this will be on the agenda and needs to be addressed. May opt to create two labels for a time period– old one and new one. Has not been decided, but is an idea. This is a big revenue producer for CEMA – more than 1 million labels per year – hot topic.
8. New Business
  - a. Membership and Marketing (Mike Mitchell) – The group will be challenged at the Engineering conference to create additional white papers to brand and project

CEMA as the technical experts for unit handling. First safety white paper was released first week of March 2018 – this is 1 of 6 that will be put out over next 6 months. Would like everyone's support if approached to assist with creating one.

9. Next Meeting of the Section

- a. September 19, 2018 at Hilton Chicago O'Hare Airport, Chicago, IL

10. Adjournment

- a. Adjourned at 10:44 a.m.

Respectfully Submitted,

Chris Glenn, Hytrol, Chair

Tamara Wilson, Bryant, Vice Chair/Secretary