



Conveyor Equipment Manufacturers Association

**CEMA Bucket Elevator Book Working Group
FIRST DRAFT MINUTES
Teleconference
August 20, 2015**

The meeting came to order at 10:00 a.m.

The following were present:

Kris Gililland, KWS
Kurt Robinson, Webster Industries
Steve Wees, Hayes & Stolz
Johnny Wheat, 4B

Roger Bruere, 4B
Kimberly MacLaren, C EMA
Phil Hannigan, CEMA

Absent:

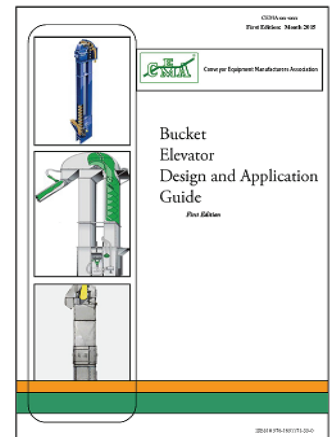
Warren Knapp, SCC
Erik Matheson, Webster Industries
Raul Morales, Rexnord
Lanny Peters, Syntron

Chris Tarver, Maxi-Lift
Brandon Harwood, Syntron
David Stronczek, Martin S&G
Trevin Berger, Martin S&G

The address of the coordination page is <http://www.cemanet.org/bucket-elevator-guidebook-draft-info>. It is password protected. Contact Kimberly for the Password.

We proceeded with a section by section review and comments.

- Front Matter, Cover, Forward, TOC (will be complete once pub is finished) and Chapter 1 are all at 100% and reviewed.
- Chapters 2, 4, 6, and 7 are out for Review and comments.
- Chapters 3, 5, 8, and 10 have not had any further movement on their drafts, they have not reached 100% on the draft. They need to be readied for Review.
- Chapter 9 is almost completed, just finishing up reformatting, should be ready for review before the Fall Meeting.
- Chapter 11 is at 90%, and will be sent out today with comments, expected to be 100% and ready for review.



The committee decided to set the Next Conference Call Meeting dependant on the activities that take place at the Fall Meeting.

The teleconference adjourned at 10:20 a.m.

Respectfully submitted
Kimberly MacLaren, CEMA